Utility Coordination | A Partnership Approach

Milestones for Utility Relocations

December 2025

Project development stage

UT0
Preliminary Utility Investigation by DOT
115.20(1)

Internal DOT process to identify utility facilities located in the vicinity of a proposed project and collect location information and attributes.

0-10%

UT1
DOT sends **Project Notification** (Concept) to Utility Company
115.20(2)

Utility Company responds **within 30 days** with existing facility locations, existing easements
115.20(3)

Internal DOT process to review information received on utility facility locations and perform verification against locates, surveys, etc.; includes the locations gathered in design files. 115.21(1)

10%

UT2
DOT sends **Preliminary plans** (field exam) to Utility Company
115.21(2)

Utility Company responds **within 30 days** with confirmation of accuracy of facility locations depicted, on DOT plans, potential conflicts, recommended changes to DOT plans
115.21(3)

Internal DOT process to review information received on utility facility locations and perform verification against locates, surveys, etc.; includes the locations gathered in the semifinal plan. 115.22(1)

COORDINATION MEETING

30%

UT3
DOT sends **Semifinal plans** (ROW) to Utility Company
115.22(2)

Utility Company responds **within 90 days** with work plan for adjustment or relocation of impacted facilities
115.22(3)
Include BABA Certification

Internal DOT process to review work plans from all Utility Companies and collaborate with companies on conflict resolutions and necessary revisions until work plans are acceptable. 115.22(4) and 115.22(5)

COORDINATION MEETING

60%

If UC requests reimbursement

UT5
DOT & Utility Company negotiate **Reimbursement agreement** (if eligible for reimbursement)
115.22(6)

Utility Company notifies DOT **within 14 calendar days** after all required approvals received (governmental agencies/railroad)
115.23(1)

UT6
DOT sends **Notice to Proceed** (ROW acquired, agt. exec., permit issued)
115.23(2)

Utility Company notifies DOT **48 hours prior to start** of adjustment/relocation work; **and upon completion**.
115.23(3)

Utility Company **performs relocation work** in accordance with approved work plan, issued permit, executed agreement (prior to DOT letting, or in coordination with DOT contractor)

90%

LETTING
Construction to begin by DOT Contractor

PRECONSTRUCTION MEETING

100%