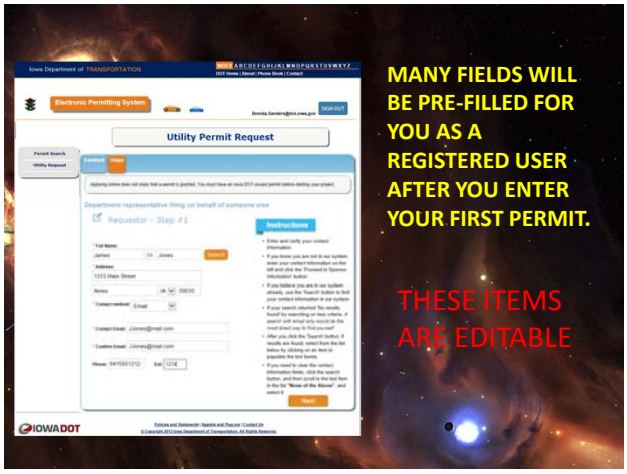
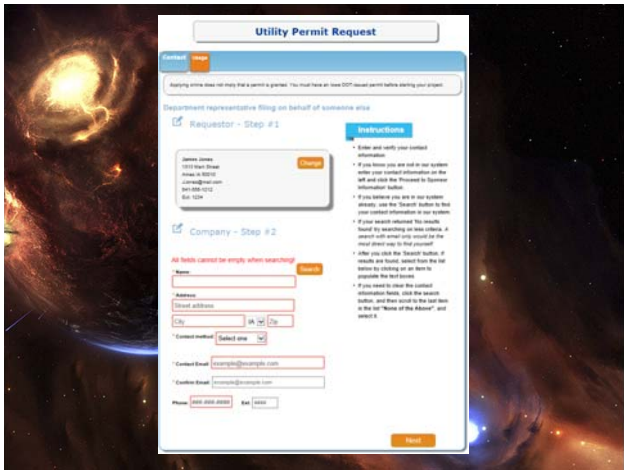
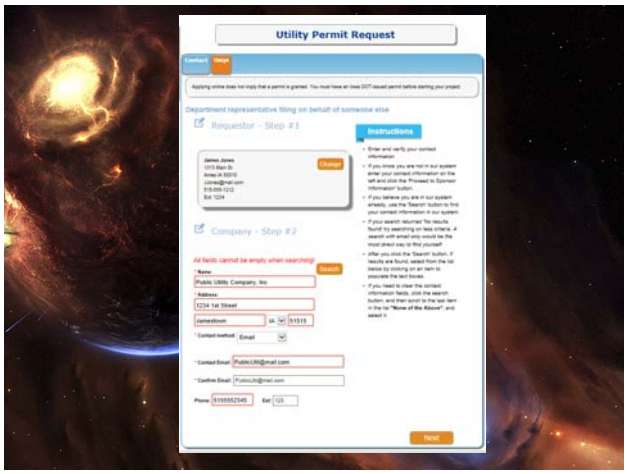
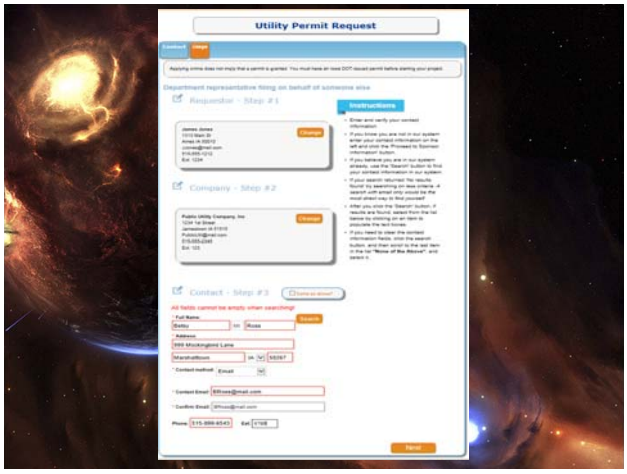
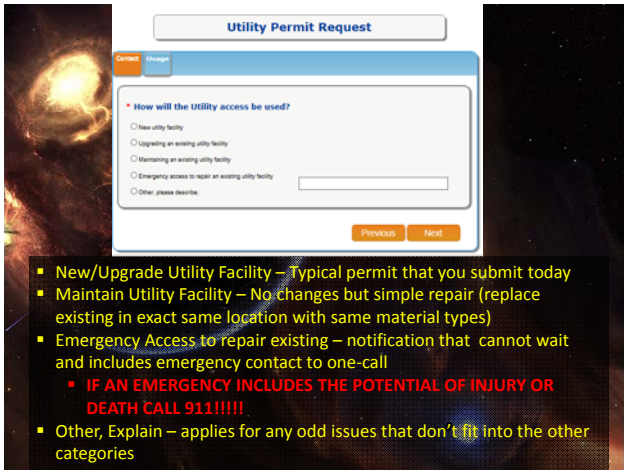
SNEAK PEEK:
UTILITIES ACCOMMODATION
WITH THE ELECTRONIC PERMIT SYSTEM
TRANSPORTATION
24/7
http://www.iowadot.gov/index.html#/services
IOWA DOT


Iowa Department of TRANSPORTATION
Electronic Permitting System
Utility Permit Request
Requestor - Step #1
Instructions
IOWA DOT
MANY FIELDS WILL BE PRE-FILLED FOR YOU AS A REGISTERED USER AFTER YOU ENTER YOUR FIRST PERMIT.
THESE ITEMS ARE EDITABLE

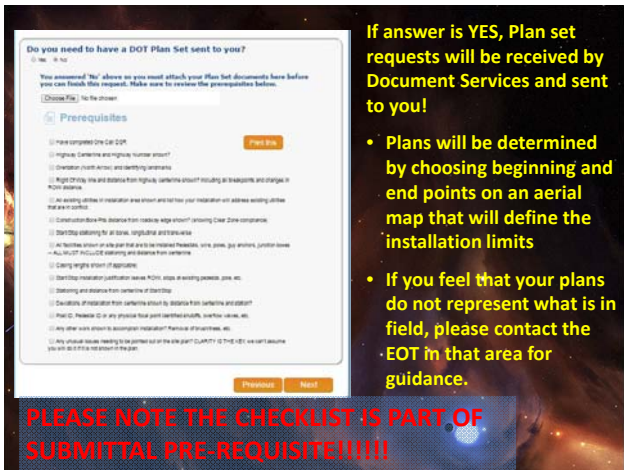

Utility Permit Request
Requestor - Step #1
Instructions
Company - Step #2







- New/Upgrade Utility Facility – Typical permit that you submit today
- Maintain Utility Facility – No changes but simple repair (replace existing in exact same location with same material types)
- Emergency Access to repair existing – notification that cannot wait and includes emergency contact to one-call
  - **IF AN EMERGENCY INCLUDES THE POTENTIAL OF INJURY OR DEATH CALL 911!!!!!**
- Other, Explain – applies for any odd issues that don't fit into the other categories



If answer is YES, Plan set requests will be received by Document Services and sent to you!

- Plans will be determined by choosing beginning and end points on an aerial map that will define the installation limits
- If you feel that your plans do not represent what is in field, please contact the EOT in that area for guidance.

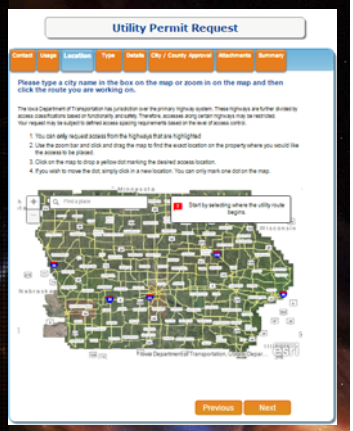
PLEASE NOTE THE CHECKLIST IS PART OF SUBMITTAL PRE-REQUISITE!!!!!!

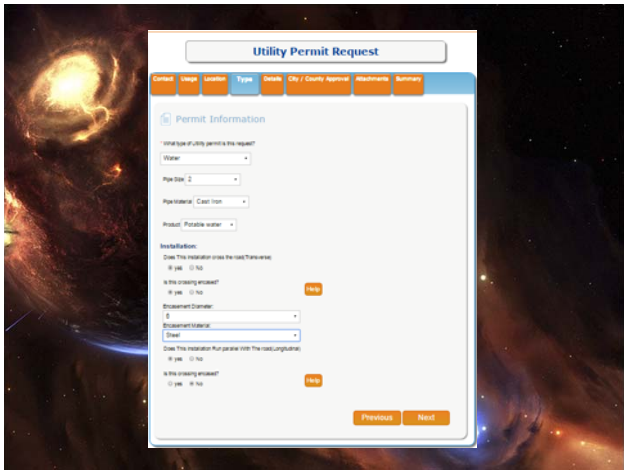
You can zoom by address, county or city limits, or point of intersection or by scrolling (zooming) into a specific location

Upon selecting your proposed installation limits, EPS will automatically fill in the following fields:

- Mileposts (to .01 mile)
- Section
- Township
- Range

STATIONING IS STILL REQUIRED AND WILL BE ENTERED MANUALLY FROM PLANS YOU RECEIVE!





- As the applicant, you will have availability to send permit documents to city or county representatives for approval by either mail or by email
- You have full control to attach additional you site plan and other design details that aren't part of the boilerplate permit system
- Currently EPS can only accept .jpg and .pdf file formats

Permits will be submitted, processed and returned to the companies and applicants via the EPS System (or they can be printed and mailed if requested)

As the applicant, you can log into the EPS system and check operational status of the permit

Anticipated schedule for applicant use:

- **Limited rollout mid-summer 2016**
- **Full roll-out by December 2016**

IF YOU WISH TO RECEIVE UPDATES OF ANTICIPATED RELEASE DATES OR CHANGES CONTACT ANY OF THE FOLLOWING PEOPLE TO RECEIVE UPDATES!

BRYAN BRADLEY	bryan.bradley@dot.iowa.gov
JEFF McCOLLOUGH	jeffry.mccollough@dot.iowa.gov
BONNIE CLANCY	bonnie.clancy@dot.iowa.gov
BRENDA SANDERS	brenda.sanders@dot.iowa.gov

OR CONTACT YOUR LOCAL DISTRICT OFFICE AND ASK TO BE ADDED TO THE EPS UTILITIES UPDATE LIST FOR YOUR AREA!